

Opportunity: Freelance Finance Officer



The Goodwash Enterprise CIC – Trading as ‘The Goodwash Company’ is an award-winning luxury wash and lifestyle brand created in Wales, on a mission to change the world one wash at a time.

After a hugely successful two years of commercial trading within the marketplace, The Goodwash Company CIC has hugely ambitious growth and social impact plans for the next three years.

Therefore, it is looking to appoint a Finance Officer on a freelance basis.

The role

1. To plan, direct and co-ordinate the Finance activities of The Goodwash Company CIC to maximise the strategic use of financial resources available;
2. To achieve the highest standards of financial management and develop effective financial control;
3. To be responsible for the continued development and maintenance of a range of financial arrangements including:
 - Financial management of The Goodwash Company CIC and its activities;
 - Developing, implementing and maintaining financial systems and procedures which provide clear accountability in the day to day management of finances;
 - Maintaining and developing proper accounting and financial records covering all aspects of the financial activities:
 - Ensuring proper arrangements for all payments and collection of all income and receipts
 - Preparation and submission of VAT returns
 - To co-ordinate and monitor financial planning and budgets
 - Managing The Goodwash Company CIC bank accounts and cashflow requirements
 - Providing additional advice and input on product pricing and other operational requirements.
4. To prepare and present a wide range of financial reports including management accounts, statutory accounts and project reports as required.

Knowledge and Experience

The individual should either be a qualified accountant or qualified by experience as opposed to holding an ATTA qualification.

Personal Qualities

An entrepreneurial spirit, social conscience and a strong commitment to the core values of The Goodwash Company CIC.

The commitment

32 hours per month.

Paid at an hourly rate of £25.00 (inclusive of VAT).

Equal opportunities

The Goodwash Company CIC integrates equality of opportunity into all aspects of its business. We would welcome and encourage applications from groups currently under-represented including women, black and ethnic minority groups and disabled people. The principles of fair and open competition will apply and appointments will be made on merit.

Deadline for applications

5pm on Sunday February 21st 2021.

Application forms received after this date will not be considered. Applications should be supported by letter and curriculum vitae, and sent to:
opportunities@goodwash.co.uk

Interviews will take place the 25th and 26th February 2021 – with a view to appointing by month end.

The appointment of the successful candidate will be subject to an Enhanced CRB check to the satisfaction of The Goodwash Company CIC.

Cyfle: Swyddog Cyllid Llawrydd

Brand nwyddau golchi moethus Cymreig yw 'The Goodwash Company CIC' sydd eisioes wedi ennill gwobwyau lu ar ei daith i newid y byd 'un golch ar y tro'

Wedi dwy flynedd hynod lwyddiannus o fasnachu mae gan 'The Goodwash Company CIC' gynlluniau uchelgeisiol tu hwnt o ran tyfiant ac effaith gymdeithasol ar gyfer y tair blynedd sydd i ddod.

Felly, rhaid cyflogi Swyddog Cyllid Llawrydd i'n cefnogi.

Y rôl

1. Cynllunio, cyfeirio a chydlynu cyllid 'The Goodwash Company CIC' er mwyn sicrhau'r defnydd strategol gorau o'r adnoddau ariannol ar gael.
2. Cadw at y safon uchaf posib o oruchwyliaeth ariannol a datblygu rheolaeth ariannol effeithiol.
3. Cyfrifoldeb ar gyfer datblygiad a chynhaliath parhaol ystod o drefniadau ariannol gan gynnwys:
 - Goruchwyliaeth ariannol 'The Goodwash Company CIC';
 - Datblygu, gweithredu a chynnal systemau a gweithdrefnau cyllidol 'The Goodwash Company' er mwyn sicrhau atebolrwydd clir yn y goruchwyliaeth ariannol dyddiol;
 - Datblygu a chynnal cofnodion ariannol a system gyfrifyddu i ymdrin â holl agweddau gweithgareddau ariannol 'The Goodwash Company CIC'
 - Sicrhau trefniadau cywir ar gyfer yr holl daliadau, incwm a thalebau
 - Paratoi a chyflwyno dychweliadau TAW
 - Cydlynu a monitro cynllunio ariannol a chyllidebau
 - Rheoli cyfrifon banc a gofynion llif arian
 - Darparu cyngor a mewnbwn ychwanegol ar brisio cynnyrch a gofynion gweithredol eraill.
4. Paratoi a chyflwyno ystod eang o adroddiadau ariannol gan gynnwys cyfrifon rheoli, cyfrifon statudol ac adroddiadau prosiect yn ôl y gofyn.

Gwybodaeth a Phrofiad

Dylai'r unigolyn naill ai fod yn gyfrifydd cymwys neu'n gymwys yn ôl profiad yn hytrach na bod â chymhwyster ATTA.

Rhinweddau Personol

Ysbryd entrepreneuriaidd, cydwybod gymdeithasol ac ymrwymiad cryf i werthoedd craidd 'The Goodwash Company CIC'.

Ymrwymiad

32 awr y mis.

Talwyd ar gyfradd yr awr o £25.00 (gan gynnwys TAW).

Cyfle cyfartal

Mae 'The Goodwash Company CIC' yn integreiddio cyfle cyfartal i bob agwedd ar ei fusnes. Byddem yn croesawu ac yn annog ceisiadau gan grwpiau sydd heb gynrychiolaeth ddigonol ar hyn o bryd gan gynnwys menywod, grwpiau pobl dduon a lleiafrifoedd ethnig a phobl anabl. Bydd egwyddorion cystadleuaeth deg ac agored yn berthnasol a bydd penodiadau'n cael eu gwneud yn ôl teilyngdod.

Dyddiad cau ar gyfer ceisiadau

5yh dydd Sul 21fed o Chwefror, 2021.

Ni fydd ffurflenni cais a dderbynnir ar ôl y dyddiad hwn yn cael eu hystyried. Dylai ceisiadau gael eu cefnogi gan lythyr a curriculum vitae, a'u hanfon at: opportunities@goodwash.co.uk

Bydd cyfweliadau yn cael eu cynnal ar 25 a 26 Chwefror 2021 - gyda'r bwriad o benodi erbyn diwedd y mis.

Bydd penodiad yr ymgeisydd llwyddiannus yn destun gwiriad CRB hyd at safon disgwylidig 'The Goodwash Company CIC'.